JCR Meeting  
to be held on 30th October 2016 at 6.30pm in the Bar

Agenda

1. **Meeting Called to Order 18:37**
2. **Apologies for Absence**

Kat Rowland

Jon Salmon

Lucy Knight

1. **Minutes of the Last Meeting**

All ok

1. **Chair and Exec Reports and Questions**

Sam Leather: accommodation fees – not going to be a blanket decrease in fees; grants in place but we believe they are insufficient – differentiated room prices in college?

Guy Harland suggested that new freshers don’t sign up with direct debit and sign up with cheque so they can see it

Daisie Langford – problem is that they do it before they come to us so don’t know how that would work

Sam Leather / Tom Grant: drop us a message with any more ideas etc

Stella Alexandrova: Assembly last week on Thursday – productive in the sense that SU Officers announce their core goals for across the year. Friday was first official SU rep meeting with officers – between SU officers and them as another forum

Lydia Edwards: UEC have decided to put up formal prices; have emailed and written a letter; we can’t cash 25p and so have had to put up formal prices by 50p, looking at solutions but currently hearing back from no-one in the university

1. **Discussion Points**

* Pitch fees

Guy Harland: MC reckon that sports teams (men’s hockey) need to pay more subs, but how much do we care about sport? Is there something we can do to MC? Trevs Hockey would die if subs at £65.

Daisie Langford: Added context – last year we passed a motion to allow societies to apply to FinComm to make up the shortfall

Lydia Kember: Women’s hockey is the same?

Guy Harland: Think so, going towards pitch fees and raft fees

Lauren Drabwell: Estimating a certain level of the game hence the max fees suggested, but as a smaller college we have to make up the difference

Stella Alexandrova: Can we do one big lump sum to pay for sports fees or pitches at once?

Daisie Langford: Gets an invoice from Team Durham and then gets divided up, charge a lot for hockey – depends on pitches. Different from Ref fees.

Sam Leather: Sport has been a big issue in other colleges as well; DUWRC have had an issue because the mens teams get to train on the better pitches – need to do something about it

Guy Harland: If we can’t do anything to change MC, then what can we do to alleviate the issue? Can we get college sponsorship or from something in town from the whole college sport team perspective

Christian Moulding – can we ask alumni from college sport etc and who understand the importance of it – could they alleviate some of the costs

Mike Dermody: maybe that’s not sustainable though?

Sophie Cheal: part of super projects that teams could apply for? All the referees are of different standards, can we always have a lower standard referee as it’s cheaper?

Daisie Langford: we did spend all super projects money, but can appeal to alumni; don’t know about specific pitch fees for each one

We will try but will see – massive issue but please let the exec know

Tom Grant: Bear this in mind – come and talk to us

* Gym

Daisie Langford: Meeting with Martin the Bursar about the Gym, a month and a half behind – should be finished by beginning of February. College are building the gym but our responsibility to fit out the new gym – we have budgeted for new equipment etc so if anyone would like any specific machines or has any strong opinions then email / ask

1. **Motions**
   * Book end meetings

Stella Alexandrova: Aim of motion is to establish bookend meetings between Tier 1 and Tier 2 positions at the beginning and end of each term – increase efficiency and transparency. Objectives for the term and anything else anyone can do / has done

Rosie Russel-Cohen: asked about positions / committes

Tom Grant clarified just the position not the committee

Guy Harland: Not all exec and all tier 2s – that’s a lot of people – woud it be better to split it off

Stella Alexandrova: Can understand but its only twice a term and it’s to help with communication

Amendment to make sure minutes were publicised – Stella Alexandrova accepted

Overwhelming in favour

None against

1 abstention

**MOTION HAS PASSED**

* + Committee training

Stella Alexandrova: training for elected committees so that they run efficiently and helps the JCR

Lydia Kember: Cost of this?

Stella Alexandrova: no.

Guy Harland: Should it be done by the person who is leading the committee and not the SU rep?

Daisie Langford: Idea was it was about general skills rather than specific skills – committee leader can do specific skills in the meeting but general skills would be more useful. Specific training could also be provided.

Rosie Russel-Cohen: Basic ground training would be useful

Mike Dermody: Will there be more than one chance for training to occur?

Stella Alexandrova: Wouldn’t be every single committee at once in the one room – would have to take precedence over other commitments but over two timeslots. However new elections would be able to have smaller trainings. Would train next SU rep

Guy Harland: Are they compulsory?

Stella Alexandrova: Yes, in the motion

Daisie Langford: Does elected committee members include elected Tier 2s?

Stella Alexandrova: That’s my intention but not clear

Daisie Langford: Propose an amendment to include Tier 2s who are part of committees

Lily Walwyn seconded,

Stella Alexandrova: accepted

In favour: overwhelming

Against: none

Abstention: 2

**MOTION HAS PASSED**

* + Green committee

Sam Sandham: Creating an environment committee so it has the same priority and importance as other committees in college

Guy Harland: Asked which Tier 1 is responsible

Rosie Russel-Cohen: Services and Treasurer have to be on the committee

Mike Dermondy: money

Daisie Langford: Environment budget

Rosie Russel-Cohen: Never used it

Daisie Langford: So someone can think of something to do with this money

Theo Hurford: What are green T meetings and how are they different?

Rosie Russel-Cohen: Anyone can come – with Janice Ware and Dawn

Guy Harland: Where are Green T meetings and when??

Daisie Langford: SCR and open invite

Rosie Russel-Cohen: Janice organises it, 19th November is the next one

Mike Dermody: 6 elected members? DO we massively need one now?

Rosie Russel-Cohen: Now just on facebook and not massively effective

Lydia Kember: DUCK had a similar thing, but became a committee

Daisie Langford: What has it been before

Tom Grant: Been an ad hoc basis beforehand

Lily Walwyn: Question – mention DUCKComm, not an elected committee – is there a specific advantage?

Daisie Langford: It obliges people to actually make it happen – maybe wot know until we try

Alex McKenzie: Propose an amendment that the VP sits on it in case there is any JCR / college issues that they would be the person to be best at it

Stella Alexandrova seconded it

Sam accepted it

Amendment passed

Guy Harland: Do we really need three Tier 1s on it?

Tom Grant: VP is responsible for the environment rep, and apologies for meetings are completely acceptable

Mike Dermody: How environmentally friendly is college now?

Rosie Russel-Cohen: Uni Environmental group = Greenspace; next week is waste awareness campaign – they are really active and always run campaigns – needs to be a committee to make that translate to college

Lydia Edwards: a lot is hard to publicise, need to increase awareness

Abi Johnson: One of the elected members as a treasurer?

Daisie Langford: No one who isn’t a tier 1 who is directly responsible for their own budget

Lily Walwyn: Who chairs meetings?

Lily Walwyn proposed an amendment that it is chaired by the Environment Rep

Ben Eastwood seconded

Sam accepted it

Mike Dermody: can we add stuff to talk about publicity?

Agreed that it was common sense

Lydia Edwards: Last year on SocComm we elected people on to roles

Stella Alexandrova: How regular are the meetings goingto be to put Rosie Russel-Cohen In touch with another university committee

Rosie Russel-Cohen: Whatever is convenient in practice, ideally weekly but apologies can be sent, see how it goes

IN FAVOUR: overwhelming

AGAINST: 3

Abstenstions: 2

**MOTION HAS PASSED**

* + Cameras in formal

Alex McKenzie: Issue been looking to clear up for a while now in the JCR, use of cameras not just mobiles in formal – rules governed by the Joint Formal Agreement, agreed by the JCR, MCR and SCR. No photos during the actual meal but not written into the actual agreement. Decided to formalise it

Guy Harland: Don’t think it’s reasonable, want to remember it – too heavy handed

Alex McKenzie: Both previous VPs have mentioned to him, do it before and afterwards the meal

Charlie Norton: Can’t take camera into dining hall at all? Want to look back on things

Mike Dermody: Have there been previous incidences?

Alex McKenzie: hear both the points, cant guarantee that it has been a problem because wasn’t written in but it’s the disruption of the ethos

Someone asked what formals have photos taken in them

Alex McKenzie: Clarified

Lauren Drabwell: adding an amendment for it to be when high table in?

Tom Grant: Fairly sure JFA already has that in it

Stella Alexandrova: have been previous issues with rowdiness etc, has taken away from being a nice dinner – only when high table is there

Alexander Gottlieb: Taking away from traditional atmosphere – don’t agree

Alex McKenzie: fair enough, written in so some occasions can have photos – disruption and ethos during formal

Hannah Fisher: Have been issues; no one has a camera they can use

Guy Harland: stop writing things in; just make it like that for the year

Alex McKenzie: Technically you can do it before and after; has been said for many, many years – no phones in formal

Tom Grant: Not been much fruitful discussion –

IN FAVOUR: 36

AGAINST: 28

ABSTENTION: 15

**MOTION HAS PASSED – has to go through MCR and SCR too (Sam Leather).**

1. **Adjournment @ 19:44.**

Prepared by,

**Tom Grant**Thomas.grant@durham.ac.uk

**Tier 1 and 2 Termly Bookend Meetings Motion**

**Summary**

The JCR Executive Committee meet weekly to discuss the day to day workings of the college. This is a key element in communication and productivity in JCR. A meeting including all T1 and T2 position holders, to be held at the start and the end of the term, will increase communication and transparency between all position holders. These meetings will be a forum to discuss each position holders plan for the term and provide the opportunity to clarify individual goals for that terms events. These meetings will also give a clear image of the overall plan for the JCR each term. Furthermore they will also provide a review of each term and what needs to be done or improved upon for the next term.

**This JCR notes**

* That meetings at the start and end of each term between all tier 1s and 2s will improve communication and transparency in the JCR.
* That these meetings will be a platform for each tier 1 and 2 to describe their plan for the term.
* That these meetings will showcase the overall plan for each term.
* That these meetings will provide the opportunity to review of each term.
* That these meetings will have a similar structure to exec meetings.

**This JCR believes**

* That the JCR will benefit from termly bookend meetings between all tier 1s and 2s.
* That this will improve communication and transparency of all tier 1s and 2s.
* That this will provide a clearer image of the overall plans for that term.
* That this will the opportunity to review each term so that it can be improved upon in the future.

**This JCR resolves**

* To create bookend meetings between all tier 1s and tier 2s, one at the start and end of each term.
* That these meetings will follow a similar structure to an exec meeting:
  + They will be chaired by the Chair
  + Agenda points will be collected by the President who will assemble and release the agenda
  + The minutes will be taken by the Publicity Officer
  + There will be a point where each tier 1 and 2 can discuss their position
  + They will be compulsory for all tier 1s and 2s

**Proposed by:** Stella Elena Vassileva Alexandrova  
**Seconded by:** Hannah Fisher

**Elected Committee Training Motion**

**Summary**

In working environments when you gain a new position or if there is a new team or committee, there is onboarding training to gain the necessary knowledge, skills and behaviours to become effective organizational members. This training will be provided for all elected committees to provide the training needed for committees to run effectively and efficiently as well as develop much needed team working bonds. This training is to help maximise the proficiency and productivity of each committee and their individual members, as well as reducing the learning curve time new positions take.

**This JCR notes**

* The training will be led by the Students Union Representative with help from their committee who will have been taken through the training by the SU Rep beforehand.
* The training will take place in the weeks after the committee elections of Michaelmas Term.
* There will also be a shorter training session in Easter term to train the new committee members and will be a handover training between the previous SU rep and their successor.
* That the training will be compulsory for all elected committee members.

**This JCR believes**

* That as working organisations elected committees should be trained.
* That the JCR will benefit from committees who have gone through onboarding training.
* That the training will make the committees more effective and efficient.
* That in training the committees it will improve communication between its members, the committees themselves as well as the JCR.

**This JCR resolves**

* That the Students Union Representative will hold training sessions for elected committees.

**Proposed by:** Stella Elena Vassileva Alexandrova  
**Seconded by:** Daisie Langford

**JCR Environment Committee Motion**

**Summary**

This motion aims to create an Environment Committee. This would be a committee, like the Social Committee or ‘Butt Comm’, which would work with the elected Environment Rep to make Trevs as sustainable and environmentally friendly as possible. Everything that we do as a college has some sort of impact on the world around us and it is time that we make the environment one of our priorities. We must help Trevs be a more visionary institution in regard to what it does for the planet; on an individual, community and global level.

This motion aims to create a committee which would be the voice of the planet. Its role would be to work alongside the various JCR committees and societies to make them more environmentally sustainable; to organise events and fundraisers for environmental charities; to work alongside the services officer to ensure the way college is run on a daily basis is green; and to engage the Trevs community with environmental issues through awareness campaigns and things like a wildlife garden and bee keeping. The Committee would also work alongside the Durham university environmental organisation Greenspace.

**This JCR notes:**

* That currently the Environment Rep is a tier two position within the JCR and normally works alone dealing with environmental issues;
* The Environment Rep needs the support and help of a committee in order to actually achieve its aims;
* Forming an ‘Environment Society’ was considered as an option and it was decided that a committee, whose actions and progress are accountable to the JCR, is more likely to achieve its aims;
* A committee, rather than a society, would also ensure that within the college structure, environmental issues are given the same priority and same level of representation as other committees, such as the Buttery or Social events;
* If Trevs is to take its impact on the environment seriously, then the many varying issues of the environment need to be addressed by a group of people rather than just the Environment Rep (for example recycling, wildlife areas, sustainable energy, food waste etc.);
* The Green T Group that currently meets once a term with college staff and the Greenspace University Rep needs the support of the JCR and the Trevs student community to be effective and meaningful, the creation of a committee would ensure this;
* A committee would be effective in coordinating people within college who want to things for the environment.

**This JCR believes:**

* The planet earth is a finite and beautiful thing; it must be protected and nurtured, not torn apart;
* We, as a college and community, have the power to have an amazingly positive impact on the environment. Through the creation of an Environment Committee, Trevelyan College can start making a meaningful and lasting difference.

**This JCR resolves:**

* To create a new committee called the Environment Committee;
* To include within the ‘JCR Committees’ section of the ‘JCR Job Descriptions’ the following:

The Environment Committee

* + The Environment Committee shall:
    1. Meet regularly to discuss what college can be doing to lessen its impact on the environment;
    2. Communicate, work with and assist other JCR groups in being more environmentally friendly;
    3. Work with the Services Officer to ensure the workings and services of college are as environmentally friendly as possible;
    4. Organise events within college to promote and raise awareness/money for issues surrounding the environment;
    5. Attend Green T meetings as representatives of the student body and to work with college staff to ensure the running of college is as environmentally friendly as possible;
    6. Discuss and decide what to do with the funding given to the Environment Rep by both the JCR and Greenspace in conjunction with the JCR Treasurer;
    7. Consist of:
       - The Environment Rep;
       - The Services Officer;
       - The JCR Treasurer;
       - Six (6) elected members;
       - Meetings open to all.

Proposed by: Sam Sandham   
Seconded by: Lydia Kember

Cameras in Formal Motion

# Summary

The use of mobile phones is not allowed in formal, however at present the use of cameras are. In light of formals being a sophisticated dinner and a time in which we can enjoy conversation with friends without the distractions of technology, we do not feel cameras are appropriate. Should the formal be a special formal this motion includes permission from the Principal or a Common Room President for a photographer.

# This JCR notes

* The current Joint Formal Agreement prohibits the use of mobile phones and their use to take photos, however it is currently technically possible to take a camera into formal.

# This JCR believes

* That photos should not be taken during formal dinners.
* The use of cameras, as a way of circumventing the rules prohibiting mobile phones, should not be allowed.
* Special occasions may merit a professional-style photo to be taken, but this is to be done by a designated student who has been given permission.

# This JCR resolves

* Amend the Joint Formal Agreement to read: *4. 1. j.  The use of mobile phones****or cameras****is not permitted in the dining hall,****unless explicit permission is given by the Principal, relevant common room President or common room Vice-President.***
* To add to the Joint Formal Agreement under "Alterations to the Terms and Content of this agreement": ***3. Any alterations to the terms and/or content of this Agreement must be approved by the College Council before coming into effect.***

Proposed by: Alex McKenzie  
Seconded by: Sam Leather