JCR Meeting
to be held on 29th November 2015 at 6.30pm in the Bar

Agenda

1. **Meeting Called to Order**

18:31

1. **Apologies for Absence**

Meg Mittal, Emily Vass, Suhas Gudimetla, Will Emery

1. **Minutes of the Last Meeting**

Approved

1. **Chair and Exec Reports**
	* Alex Tansey – Accommodation Fees

Accommodation fees have gone up.

The Exec wrote a letter and sent it off to various important people in the University

Alex T is trying to get support from PresComm too

Had a reply from head of Colleges saying he would be happy to meet with Pres or a member of the Exec to discuss

Richard Lowdon – Trevs Left are having a funeral for accessible accommodation fees next Tuesday

* + Any other reports

None

1. **Discussion Points**
	* Elections

Treasurer, President, Publicity Officer and Chair will be opening tomorrow

* + Need for an extra JCR meeting

**Motions for next meeting**

* + Reduction of Carbon Emissions
	+ Divestment from Fossil Fuels
	+ Bar Drapes Motion
	+ Art Rep Restructure
	+ Welfare Screening Motion

Sunday 13th December

* + Any other business
1. **Motions**
	* Constitutional Review

Alex Brown explained the significant changes in the Constitutional Review

* + 1. Referenda
		2. Online campaigning

Olli Milton – the timings were limited for a reason and a lot of thought went into it

Christina – to what extent is online campaigning going to be allowed?

Alex B – campaigning on behalf of another candidate still won’t be allowed

Guy – just don’t take the mick with it, you can ignore it if you want to online

Olli – the point of it being online is to give people an informal opportunity to ask questions, gives equal opportunity for people to reply to questions, not just whoever is awake in the middle of the night

Guy – people have lectures 9-5 though

* + 1. Other

Votes:

Overwhelming in favour

1 against

10 abstentions

Constitutional Review passed

* + Treasurer job description motion

Bridget explained the motion

Clarity:

None

Substance:

Olli – how would this effect the ability of the Treasurer to live out? – this would make it more manageable to live out, would probably save about 5/6 hours per week and put 2/3 hours on each of the Assistant Treasurer

Paige – Taking Treas off SocComm – would AssTreas then go on instead? Yes

Tom G – when does this come into effect? next year unless Jess and Daisie request the changes

Guy proposed an amendment that Treasurer can live out

seconded by Charly

Accepted by Bridget as long as there is still a clause to say that they are strongly recommended to live in

Motion passed on a general ‘I’

* + Satellite TV package motion

Bridget explained the motion

Clarity:

We are voting on whether to have an online vote or not

We are deciding on Sky or BT here

We are deciding on satellite TV or not online (if the decision is yes for satellite TV, we will have whichever was voted on in the meeting)

Olli: if the JCR pulled out, would the Bar keep it? The Bar doesn’t currently have an opinion, but it can just pull out

Lily Walwyn: what will be different between Sky and BT? – Bridget explained, see Appendix 1

Hannah: out of what we get from Sky, how much of it is actually on? – when Harry tells Jono to, or when people ask

Vote on online vote:

Overwhelming in favour

1 against

3 abstentions

We will be having an online vote to decide on satellite TV or not

Sky vs BT discussion:

Olli: it would be a shame to lose all the F1 on Sky

Bridget: Champions League has gone to BT, the £2000 saved could be used for something else e.g. FinComm budget increase, money into events,

Jono: some of Bar profits go to Special Projects, if it wasn’t spending as much on Sky, more money could go into Special Projects

Alex T: need to acknowledge what sports people want to watch

Jono: you can get Sky Go if you have it at home

Ben Palmer: BT also covers some ESPN stuff

Vote on Sky vs BT

0 for Sky

overwhelming for BT

7 abstentions

In the online vote we will vote on BT vs no satellite TV

* + Exec restructure motion

Freddie explained the motion

This will come into effect from Handover i.e. will not affect current Exec

Clarity:

None

Substance:

Jarv: who goes to Joint College Officers? Freddie has not got strong feelings but let’s send them all to Joint College Officers

Olli: remove ex-officio from Bar Sabb bit? Yes?

Guy: they looked at this in Steering, there was a feeling that this is really big and it shouldn’t necessarily be rushed, run it as an open-meeting so that nitty gritty details can be covered.

Olli: the small bits do matter, but if we agree this being a good idea, lets then sit everyone who its effects down and anyone else who wants to come to discuss small parts

YK: are we just making a tier 1, tier 1.5 and tier 2? Freddie – there is a slight element of hierarchy naturally

Jake: agrees with moving up the relevant tier 2s. should we move towards more of a General Committee situation – Freddie thinks it’s too big of a motion to push through

Alex T: rather than streamlining, it just means that more things may be miscommunicated – Freddie – decisions can be made on core exec that effect general exec, but general exec decisions don’t effect core. The VP will invite the relevant General exec members to Core Exec therefore the relevant people will present at the meetings

Aman: can we do this in an informal manner? – i.e. we currently invite tier 2s to Exec meetings

Olli – that doesn’t actually work informally though? it would be great if everyone could be there they could think about how it could impact them from the off

Olli – the communication channels are very clear, everyone will be sent all the minutes

Jono – it is a bit concerning that only 6 people will be meeting on a weekly basis – its not very representative

Angus – the intensity of some of the roles varies e.g. Social Chair

Bridget – could we do a similar with as with the BarSabb with the new members

Freddie – this is not something set in stone, there is nothing to say that General Exec can’t come to every meeting

Stella – even if it doesn’t impact your role, your personal opinion can be useful

Jarv – not saying people can’t go, just saying they don’t have to. If the Exec became any bigger decisions would be made even more slowly, but those people have outgrown their roles and need to be moved up

Jono – would be more positive and empowering if it was opt out rather than opt in

Alex T – agendas are variable and things come up that you won’t be expecting

Aman – democracy so good to have lots of people

Olli – would it be better to put an open invitation out to all tier 2s that they can come to an exec meeting

Jake – can this just be done within job descriptions rather than labelling as core exec and general exec? Alex B – yes – Freddie that sounds like a good solution

Freddie summed up in favour

Olli proposed amendment (Guy seconded ), accepted by Freddie. Now voting on:

Vote on whether or not to restructure the Exec and if we say yes mandating all tier 1s, all tier 2s, JCRComm and Steering and anyone else who wants to, to come to a meeting to discuss it. If this hasn’t happened by the first set of elections add in tier 1 and tier 2 elects to also attend.

Overwhelming in favour

7 against

4 abstentions

Going to have an open meeting about it as detailed in amendment

* + International events motion

Melissa explained the motion

Clarity:

MCR can come if they want to, MCR international rep and any other MCR members

Substance:

Stella – should it be assistant treas and assistant welf instead

Bridget proposed an amendment to put ass treas on instead of treas, Tom G seconded, accepted

Angus proposed ass welf or welf at discretion of welf team, seconded by Olli – accepted

Paige – International Rep can always use SocComm, if we already have an events committee should it be them?

Christina proposed amendment to add PubOff, seconded by Bridget, accepted

Aman – is it going to be a dynamic committee so that relevant people who know about the cultures can move in and out? Jarv – it will run like BallComm, so yes. The appointed members will stay throughout the year but then anyone can come.

Olli - is this an appointed committee, or anyone who wants to be in it? Jarv – if it is any additional members who want to attend, you can’t rely on them, whereas this would be the same as BallComm and TechComm

Hannah Fish – would you have to write something/ apply to be on the committee? Mel – yes and then the International Rep would appoint

James Rockcliff proposed an amendment to add Tech Manager and/or Tech Events Manager, seconded by Tom G, accepted

Overwhelming in favour

1 against

5 abstentions

Motion passed

* + Reduction of Carbon Emissions

Annie explained the motion

Clarity:

Jarv: What is meant by every event? Bar Nights, Unpluggeds and above

Arved: where does the report go?

Olli – can we have an environment code of conduct?

Tom G proposed an amendment that the third resolve reads – every person running a part of an event does their utmost to ensure it has as little of an impact on the environment as possible, seconded by Paige, accepted

Alex T – good that it’s been brought up

Jono – note that SocComm could use more recyclable stuff i.e. invest more in materials so they can be used for longer

Olli proposed an amendment to formalise this in SocComm description, seconded by Aman, accepted

Vote on motion:

Overwhelming in favour

0 against

11 abstentions

Motion passed

1. **Adjournment**

19:59

Prepared by,

**Alex Brown**JCR Chair

a.e.brown@durham.ac.uk

Constitutional Review

# Summary

This motion is brought by the Steering Committee as a result of the JCR Standing Orders. The changes to the Governing Documents are numerous and mostly correct the written from of the Governing Documents (e.g. renumbering).

Possibly controversial changes as determined by Steering Committee are as follows:

* Referenda
	+ Reduces votes needed from 200 to 150
* Online campaigning
	+ Removes rules on what time posts can be made online
	+ Allows some level of campaigning on personal pages
	+ Reaffirms that online campaigning should be conducted in public, and not through direct messaging
* Other
	+ Responsibility for livers out and BBQ swapped between Services and Outreach

A full list of changes are available on request to the Chair but will not be printed due to the number and their trivial nature.

# This JCR Resolves

* To amend section 6.3.2 of the Standing Orders as follows:

 6.3.2. The JCR Chair along with the Returning Officers appointed from Steering Committee shall determine the quoracy of the vote. A vote shall be deemed binding if there are more than 150 valid votes or 35% of the JCR, whichever is the smallest number;

* To amend the Standing Orders governing campaigning for elections as follows:

7.1.3.2. Face to face campaigning should be carried out between 10am and 9pm daily (including
canvassing at doors) between the close of nominations and the close of voting unless a prior
arrangement exists between the voter and the candidate. This includes canvassing but does not
include online campaigning, which can occur during any hours between the close of nominations and the close of voting. Online campaigning will have the following rules:
a. There is to be no paid for advertising for any candidate.
b. There shall be no direct posts directed at people or direct messages trying to campaign via social media.

* To amend the Job Descriptions for Services Officer and Outreach Officer so that responsibility for the BBQ and Livers out lockers are swapped

**Treasurer Job Description Motion**

# Summary

Under the DSO framework the role of the JCR Treasurer has become incredibly time consuming given the amount of paperwork that is now required. The university have agreed that the Assistant Treasurer and Buttery Treasure may be signatories on the JCR account and so would now be able to complete their own payments. This motion will make the JCR Treasurer more of a supervisory role by spreading the paperwork out between more people making the role, while still equally responsible, less time consuming.

# The JCR Notes

* The financial paperwork required by the university from a DSO is ever growing and so the JCR Treasurer role is becoming more time consuming.
* Making the JCR Treasurer role more supervisory rather than completely hands on will reduce the time needed to complete the role.
* It would be good for the JCR Treasurer to have more time to consider longer term plans rather than merely having to complete all the paperwork.
* A lot of current paperwork passes through either the Assistant Treasurer or the Buttery Treasurer before having to be redone by the JCR Treasurer anyway.
* That the university are now allowing more than the JCR Treasurer and JCR President to be signatories on the account.

# This JCR Believes

* That streamlining the financial systems would allow for more efficient handling of JCR money.
* That by adding the Assistant Treasurer and Buttery Treasurer as signatories to the account they would be able to complete their own payments and complete the necessary paperwork for each payment.
* The JCR Treasurer would still be supervising all payments as they would be the second signatory on any payment made by the Assistant Treasurer or Buttery Treasurer.
* That as a signatory on the account the Assistant Treasurer can take on budgeting events given they will now actually be able to pay the invoices.

# This JCR Resolves

* To remove from the JCR Treasurer Job Description:
	+ To sit on Social and Ball Committees.
	+ Work with the Social Chair to produce budgets for all JCR events.
* To add to the JCR Treasurer job description
	+ Oversee the actions of the Assistant Treasurer and be the second signatory on all payments made by the Assistant Treasurer
* To edit point 18 in the JCR Treasurer Job Description to read:
	+ Sit on the Buttery Committee for financial purposes, to ~~complete all required~~ be the cosignatory on all financial transactions for the Buttery and to aid in ensuring that all Buttery Workers are up to date with cash handling procedures and proper safe usage as laid out in the University Financial Framework;
* To edit the job description of Assistant Treasurer as stated in Appendix 1.
* To edit the job description of Buttery Treasurer as stated in Appendix 2.
* To edit point 4 of the JCR Social Chair Job Description to “Adhere to the budget set by the ~~JCR~~ Assistant Treasurer and approved by the JCR Treasurer”.

**Proposed by:** Bridget Shepherd
**Seconded by:** Daisie Langford

**Appendix 1**

To add the following to the Assistant Treasurer Job Description

1. Sit on Social and Ball Committees purely for financial purposes.
2. Work with the Social Chair to produce budgets for all JCR events – these budgets must be approved by the JCR Treasurer and any significant change in budget (over 10% of the total budget or £500 – whichever is higher) must be also be approved by the JCR Treasurer.
3. Work the cash desk at Informal Ball, Trevs Night and Summer Ball until 10pm at the latest.
4. Be a signatory on the account and ensure that the incoming Assistant Treasurer is a signatory on the JCR accounts by handover.
5. Complete all required financial transactions for Clubs and Societies and Events with the JCR Treasurer as the second signatory.

**Appendix 2**

To add the following to the Buttery Treasurer Job Description

1. To be a signatory on the account and ensure that the incoming Buttery Treasurer is a signatory on the JCR account by handover.
2. Complete all required financial transaction for the Buttery with the JCR Treasurer as the second signatory.

# Satellite TV Package Motion

# Summary

The current price of Sky TV has been dramatically increasing for many years and is costing the JCR, the MCR and the Bar a lot of money. BT Sport is growing as a realistic alternative and would be considerably cheaper than the current Sky TV package. This motion aims to choose a satellite TV package to be used as the Yes option in an online vote entitled: Should this JCR pay for a satellite TV package?

# The JCR Notes

* That the price of Sky is £657.60 a month.
* The equivalent BT package would cost £312.25 a month.
* As with other large financial expenditures, such as Super Projects, all members of the JCR should have a say on whether this is an appropriate expenditure for the JCR.
* That any money saved could be used in ways that would a wider spread of JCR members – such as extra funds for Clubs and Societies and Events.

# This JCR Believes

* That there may be a more useful use of JCR money than the current payments to Sky offer.
* That putting more money into Clubs and Societies or Events would have a greater benefit to JCR members.
* That BT offers an equally comparable sports package for half the money and so would be a better option than Sky.
* Decreased spending from the bar on satellite TV would increase bar profits that ultimately come back to the JCR through special projects.

# This JCR Resolves

* To have an online vote with the question “Should this JCR pay for a satellite TV package?”
* To vote on Sky v BT in this meeting to decide the satellite TV package that will be the yes vote in the subsequent online vote.

**Proposed by:** Bridget Shepherd
**Seconded by:** Jono Tiffany

**Appendix 1**

The current sport offered by Sky is:

* Large quantities of Premiership football
* Capital One Cup
* Euro and World Cup Qualifiers
* International Rugby Union
* Cricket
* Formula 1
* Golf (3/4 majors and Ryder Cup)
* Darts
* Superbowl

The sport offered by BT would include:

* One live premiership match a week (they get first choice of matches)
* Champions League Football
* FA Cup Football
* Top flight foreign football leagues
* Avviva Rugby Union
* Heineken Cup
* Moto GP
* Some international cricket – including the next Ashes series

Sport which is on Freeview TV:

* All England football matches
* Europa League
* Wimbledon, French Open and Queens Club tennis
* Six Nations
* Rugby Union World Cup
* Olympics and Paralympics
* At least some of the Euros and World Cup Football
* Some of the FA Cup
* The Open Golf
* Highlights of England cricket, FA Cup, Formula One

# Exec Restructure Motion

# Summary

Over time the responsibilities and jobs given to the Exec have largely treated the Exec as one homogeneous unit. This has not respected the fact that the role of each Tier 1 varies greatly. As such many Tier 1 exec are responsible for things that in no way relate to their jobs and predominantly serve to get in the way of their actual responsibilities. Equally, there are some Exec roles that have historically been Tier 2, but have now evolved to a point where they may be able to better serve the JCR by having greater responsibility. This restructuring aims to streamline the day-to-day running of the JCR; allowing Exec members to focus on their specific area of responsibility and encourage the growth of important new Tier 1 roles.

# The JCR Notes

* The current Tier 1 exec spends a great deal of time on its own administration.
* All roles in the Exec are voluntary and unpaid.
* The current structure of the Exec is based on the old charity framework

# This JCR Believes

* Now that almost all Tier 1 roles are open to livers out, we should re-evaluate the level of responsibility given to them.
* Some Tier 1 roles would benefit from having some of their responsibilities streamlined, to allow more time to focus on their specific area of work.
* Some Tier 2 roles have the potential to be more involved in the day-to-day running of the college if given greater responsibility, and have outgrown their Tier 2 status over the last few years.

# This JCR Resolves (NB: The appendix for this motion is on the screen)

* To promote some current Tier 2 roles to Tier 1 *(see Appendix)*
* To group some of the Tier 1 roles into a “Core Exec” *(see Appendix)*
* To mandate that this “Core Exec” have weekly meetings
* To release the agenda of this meeting to the whole exec a minimum of 48 hours in advance
* All members of the Core Exec must attend
* The Vice President will invite relevant members of the General Exec based on the agenda in order to streamline attendees
* Minutes will be available to the whole general exec after the meeting, before the release of the next agenda
* The entire exec must meet together bi-termly, as a forum to discuss the general direction of the JCR

**Proposed by:** Freddie Riddell
**Seconded by:** Becki Cornes

# International Events Motion

# Summary

Since the Lunar New Year event last year, the International Students’ Representative has taken on the organisation and running of international events in college, such as the recent Diwali night. These events have been highly successful and should continue. However, this is a very large role and impossible to do without support. However, it is currently done on a basis of volunteers who cannot always be relied upon or expected to help. It would make sense to create a formal committee, led by the International Students’ Representative, to assist them with their duties. This committee would operate in a similar manner to the current Ball Committee.

# The JCR Notes

* The International Students’ Representative has taken on the organisation and running of international events in college.
* The organisation and running of a college event is impossible to do without support.
* The events have been run so far by the International Students’ Representative and a team of volunteers.
* Ball Committee exists to assist the Social Chair with the organisation of Summer Ball and is formed of non-elected volunteers (along with a few key position holders).

# This JCR Believes

* These events have been highly successful and should continue.
* It is difficult to operate with volunteers as they cannot be obligated or expected to do various tasks.
* It would be beneficial to have a team who can be relied upon to assist the International Students’ Representative in the running of these events, in a similar manner to Ball Committee with the Summer Ball.
* It does not make sense for this committee be formed of elected members.

# This JCR Resolves

* Include the International Events Committee in the JCR Job Descriptions, as detailed overleaf.
* Amend the Job Descriptions of the Social Chair, Welfare Officer and Treasurer to include sitting on International Events Committee.
* Amend the Job Description of the International Students’ Representative to include: “Chair the International Events Committee and take ultimate responsibility for the organisation of international themed events in college”.

**Proposed by:** Melissa Aldinger
**Seconded by:** Adam Jarvis

**International Events Committee**

The International Events Committee shall:

1. Exist to aid the International Students’ Representative in the planning, organisation and running of International events in college;
2. Be convened and chaired by the International Students’ Representative;
3. Consist of:
	1. The International Students’ Representative;
	2. The Social Chair;
	3. The Welfare Officer;
	4. The Treasurer;
	5. Interested members of Social Committee;
	6. Interested members of Welfare Awareness Committee;
	7. Any additional members appointed by the International Students’ Representative.