JCR Meeting  
to be held on 31st January 2016 at 6.30pm in the Bar

Agenda

1. **Meeting Called to Order**

18:40

1. **Apologies for Absence**

Stella Alexandrova, Olli Milton, Emily Vass, Megha Mittal, Will Emery, Adam Jarvis, Yearbook Editors

1. **Minutes of the Last Meeting**

Approved

1. **Chair and Exec Reports**
2. **Discussion Points**
   * Early Dinner Closing

It can be difficult for people who have lectures at Elvet until 6 to make it back for dinner that closes at 6:15, plus people who have signed up for dinner are still not always getting food

Sam has been talking to catering – he is trying to get the time changed back to 6:30 closing, you can order a packed dinner if you know you are going to miss dinner, the sign-up thing is because of reducing food wastage

Please could we have more publicity about when you need to sign up for dinner – Sam will make some posters and things

Sam thanked Gabriel for bringing up the issue

* + Elections

Elections will close in about 20 minutes, and the results will be announced ASAP

There were a few positions that no one ran for, these will be reopening soon

* + Exec Restructure

There was a meeting last weekend regarding this, and there are now a number of motions that have come out of this, some of which will come forward tonight

The main gist is to add people to the Exec and remove some people, but we are creating more ex officio positions and a general committee consisting of the exec plus the tier 2s to try and streamline organisation and bring tier 2s more into the running of College and involve the tier 2s further

* + AOB

1. **Motions**
   * Art Rep Restructure

Becki explained the motion

Clarity:

None

Substance:

Feeney: why is at accountable to the Publicity Officer?

Alex Kingdon: because most of the role is to do with publicity

Hannah Fish: why not under Social?

Alex Kingdon: so that they don’t get forced to do everything arty on SocComm

Paige: they are on SocComm so they are involved anyway

Guy: shouldn’t they just sit in the same place as sport and music?

Vote:

In favour – 26

Against – none

Abstentions – 13

Motion passed

* + Assistant Social Chair Events

Paige explained the motion

Clarity:

None

Substance:

Guy: does it make more sense for it to be more flexible than ‘the first hour’?

Paige: it says ‘at least an hour’

Bridget: it is to mirror the Assistant Treasurer one

Vote:

For – overwhelming

Against – 1

Abstentions – 4

* + Bar Sabb Election

Jono explained the motion

Clarity:

None

Substance:

Bridget sat on the JCR/MCR Screening panel last year, the vote had no say, but the JCR and MCR do have a say in terms of being represented in this

Guy: There is sufficient JCR and MCR representation in the job anyway, so it would be good to streamline it

Aman: The BarSabb has a lot of interaction with the JCR so it is important that the JCR get a say if they don’t want someone

Jono: It is moving away from this, it is a University job and has the same amount of interaction as College Officers, it is a skill based job

Aman: why don’t you write a CV instead of a manifesto?

Jono: It’s not above board in terms of the University

Jake: it is good that the JCR have some kind of say, so could we not do both?

Bridget: College could still appoint a BarSabb who had been RONned

Guy: It’s another piece of the puzzle, but there is a lot of JCR representation in terms of the screening panel and the Ops and Admin of the Bar. The election is a bit of a waste of time but it is important to retain the representation through the screening/ interview panels

Jono: you don’t get the job unless the licence holder of the Bar thinks you will be good at it, so although it’s a piece of the jigsaw, it is not the main application

Chair: this is a historical hangover from when the it was a chair of the Bar Committee, but since the job has grown it has essentially been made into a staff position

Jake: Is there a risk that if we removed this, someone from outside could be employed?

Jono: College understand the job and understand that it is necessary that the person understand the Bar

Alex T: it is important to keep the election so that they don’t just become another staff member

Aman: The BarSabb sits on a JCR Committee

Lily: is there a way to change the election to combine both elements?

Chair: the election is just a normal election and it essentially only matters if they get RONned, the Panel (which has JCR representation) ultimately have the final say

Jake: are we able to have any impact on the application process that College undertake

Chair: College would have to approve this change – but it doesn’t really affect them at all or their process

Aman: Could we change the election process?

Chair: it would have to be passed by the MCR and College, but yes

Jono summed up the argument in favour

Aman summed up the argument against

Vote:

In favour – 38

Against – 2

Abstentions – 8

Motion passed

(this also needs to be passed by the MCR)

* + Chair Restructure

Ellen explained the motion

Clarity:

They carry on chairing exec meetings, but don’t have to do drop-ins etc.

Lydia: finding out about ow to write a motion in drop-ins

Tom: going to run his own drop-ins

Substance:

Guy: Are there still enough people to run events?

Paige: Yes, people will be added to the Exec and the AssSoc, AssTreas and AssWelfs now work events

Chair: some more motions need to come – please write them!

Jake: Does the Chair, chair exec meetings, go on bonding etc.

Chair: according to the motion they chair exec meetings

Jake proposed an amendment to say that the chairing of Exec meetings will be at the discretion of the President and Executive Committee. Seconded by Aman

Accepted

Tom Grant agreed for all the changes to affect him

The motion will come into effect from March 2016

Jono proposed an amendment to add ‘making BarSabb’ ex-officio as well. Seconded by Freddie.

Accepted

It was decided that for formals, the JCR should pay for 10 members of the Exec to ‘work’ formals but it is at the discretion of the Exec as to whether these are ex-officio or not – e.g. if the Social Chair can’t attend formal, the Buttery Chair could take their paid place and ‘work’ formal

Vote:

Taken on a general ‘I’

Motion passed

* + Ex Officio Buttery Chair

Bridget explained the motion

Clarity:

What is ex-officio?

Chair: if you are ex-officio, you go to the meetings but you don’t have to do the other jobs e.g. at events, they would be responsible for the Buttery, not the other Exec jobs

Substance:

None

Vote:

Taken on a general ‘I’

Motion passed

* + International Rep

The Chair explained the motion

Clarity:

Freddie: when does this come into effect?

Chair: from March

Substance:

Melissa proposed an amendment for the International Rep to be mandated to go to Nightline Training, seconded by Daisie Langford

Accepted

Aman: it is also about ensuring that the role continues to grow

Jono: if you’re on the Exec, you also have other stuff to do and that might reduce how well you are able to represent the international community

Jake: it’s about integration and is just important for home students as it is for international students, so that all executive decisions are made with international students in mind

Vote:

in favour: overwheleming

against: 2

Abstentions: 5

1. **Adjournment**

7: 45

Prepared by,

**Alex Brown**JCR Chair

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Art Rep Restructure

# Summary

# Since the position of Art Representative was created two years ago, it makes sense to review the work that the position holders have done to update the job descriptions. The Fine Art Committee have changed their constitution to make the JCR Art Representative the Chair of the Committee. The Art Representative is a parallel of the Music and Senior Sport Representatives.

# The JCR Notes

* The position of the Art Representative was created two years ago.
* Many aspects of the Art Representative’s role are to do with the publicity of art within college.
* The Trevelyan College Fine Art Committee has passed an amendment to include the Art Representative as their Chair (in a similar way to the Music Representative chairing the Music and Performing Arts Committee).
* The Music and Senior Sport Representatives sit on Finance Committee to ensure fair distribution of JCR money to sport and music.

# This JCR Believes

* It would be a good idea to review the work that the 2 Art Representatives have done with the role and update the Governing Documents accordingly to better reflect the position.
* The Art Representative in their role, and with the changes proposed, does enough to be considered a Tier 2 position.
* It would make sense for the Art Representative to be accountable in the first instance to the Publicity Officer, whilst still working with the Social Chair (and other positions) in the second instances.
* It would make sense to update the Job Description of the Art Representative to include chairing Fine Art Committee so that the Job Description accurately reflects the role.
* The Art Representative can be seen as an artistic parallel to the Music and Senior Sport Representatives.
* The Art Representative should sit on Finance Committee for the same purpose as the Music and Senior Sport Representatives.

# This JCR Resolves

* Update the Governing Documents so that the Art Representative becomes a Tier 2 position.
* Update the Governing Documents so that the Art Representative is a member of Finance Committee.
* Update the Job Description of the Art Representative with the following changes:
  + 4. Chair the Joint SCR-Student Fine Art Committee;
  + 11. Sit on Social Committee, Finance Committee and Publicity Committee;
  + 12. Be accountable in the first instance to the Publicity Officer;
  + 13. Before taking on the position, the Art Representative elect must attend at least one meeting of the Fine Art Committee.

**Proposed by:** Adam Jarvis  
**Seconded by:** Becki Cornes

# Assistant Social Chair Events Motion

# Summary

Exec members are currently the only people who work at large college events, however it would make sense for the Assistant Social Chair to also work events, as they have been involved in the planning process, so know what should be happening and when. The Assistant Social Chair would therefore be very useful in helping the Social Chair at the beginning of an event to co-ordinate the whereabouts of events companies and solve any issues that arise.

# The JCR Notes

* Exec members are the only people who work at large college events such as Summer Ball, despite most of them having no involvement in the planning of these events.
* The Social Chair must oversee the event alone; co-ordinating the whereabouts of several entertainment companies, which all arrive at college at the same time wondering what to do.
* The Assistant Social Chair plays a very important role in the planning and organisation of events, so knows everything that should be happening.
* If a logistical or technical issue arises at an event, there is very rarely another member of the exec who is free to help.

# This JCR Believes

* The Assistant Social Chair should work at the beginning of events in order to assist the Social Chair in co-ordinating events companies, or in solving any issues that arise.
* The Assistant Social Chair could be of greater use than exec members at events, as they know what should be happening and when.

# This JCR Resolves

* To add to the Job Description of Assistant Social Chair:
  + “Must work for at least an hour at the beginning of Informal Ball, Trevs Night and Summer Ball to assist the Social Chair in co-ordinating the entertainment.”
  + “Must work when required for logistical purposes on Trevs Day, at the discretion of the Social Chair.”
* With the consent of the current Assistant Social Chair, this will come into effect immediately.

**Proposed by:** Paige Yates  
**Seconded by:** Rachael Walker

# Bar Sabb Election Motion

# Summary

The Sabbatical Bar Manager job application begins with a Tier 1 application and an online vote to inform screening and selection panels. This motion aims to change this selection process to eliminate the JCR vote in favour CV & cover letter style application process

# This JCR notes

* The current Sabbatical Bar Steward job application begins with a Tier 1 application and an online vote with MCR and JCR members rather than a formal job application. The result of this vote is one of the many considerations for the appointment panel
* The Bar Sabb is soon to become an *Ex Officio* Tier 1 member
* Currently, the other Trevelyan College sabbatical position uses a CV & cover letter style application process
* An online vote and Tier 1 application process adds time to the application process
* The JCR and MCR are currently represented on the Bar Sabb screening panel and via the “Ops” & “Admin” Vice Chairs of the SSC on the appointment panel

# This JCR believes

* That the Sabbatical Bar Steward application should reflect the nature of the role as a staff member of college
* The time and logistics involved with the application, husts and online votes are not worth their resultant contribution (result of vote) to the appointment panel
* The opinions of the JCR and MCR should be taken seriously for the appointment of the Bar Sabb, but are already well represented by the members of the screening and appointment panels

# This JCR resolves

* Remove the Bar Sabb nomination and online vote process from the JCR standing orders
* Replace the current method with a job application process

Proposed by: Jonathan Tiffany  
Seconded by: Guy Barland

Chair Restructure Motion

# Summary

By convention, the chair is considered an ex-officio member of the exec. This has been a significant barrier to recent position holders due to conflicts of interest. The aim of this motion is to make the chair a fully ex-officio member of the executive committee.

# This JCR notes

* The chair is required to be impartial
* Currently, the chair is required to work events, formals, and run drop ins as a member of the executive committee
* This limits how impartial the chair can be because

# This JCR believes

* The JCR would benefit from having a truly impartial chair
* At the moment, the chair is too involved with the Exec as a committee to be impartial
* Making the chair truly ex-officio will make the role more efficient, to the benefit of the whole JCR

# This JCR resolves

* To amend the standing orders so that the chair is now ex-officio
* This means the chair will no longer be mandated to:
* Run drop ins
* Help at events or formals
* The chair will continue to chair executive committee meetings under 2.11.3 of the JCR Job Descriptions

Proposed by: Emily Vass  
Seconded by: Ellen Paterson

**Ex-Officio Buttery Chair Motion**

**Summary**

The role of the Buttery within the JCR has grown ever since it’s creation in 1986 especially given the recent expansion into providing ENTs for JCR events. As a result it is appropriate to move the Buttery Chair up to the JCR Exec, as an ex-officio member, to reflect this growing status and to ensure that the Buttery Chair can be involved in any decisions that directly affect the Buttery. It is also appropriate for the Buttery Chair to be at an equal level to the Bar Sabb so that both the bar and the buttery are viewed equally

**This JCR Notes**

* The Buttery is expanding as a part of the JCR – especially through the fact it provides items for JCR events.
* That the Buttery is a smaller business than the Bar but it is also vitally important to the every day experience of Trevs students.
* The changes to the Treasurer job description means that they will not necessarily know the workings of the Buttery in as much detail and so cannot provide the Buttery voice on the exec.

**This JCR Believes**

* That recognising the expansion of the Buttery is key in the future workings of the JCR
* That by being an ex-officio member of the exec the Buttery Chair would be involved in any decisions that directly affect the Buttery.
* That it is important for a representative of the Buttery has a say in certain matters within the JCR and the Buttery Chair on the exec would provide this.

**This JCR Resolves**

* To put the Buttery Chair as an ex-officio member of the JCR and add the following clause into their job description:
  + To organise the running of the Buttery at all major JCR events.

Proposed: Oliver Milton

Seconded: Bridget Shepherd