

Trevelyan College JCR

Exec Meeting – 4pm, 9th October 2016

Agenda

1. Apologies for absence

Stella Alexandrova

1. Minutes from previous meeting

All ok

1. Standing matters
   1. Upcoming elections

Email being sent around tomorrow, **ACTION POINT everyone with committees that are elected to write a 3 line blurb**

SL: all post in Freshers groups

* 1. Freshers Week

Full freshers week review in a few weeks time once can see the full effects of it – in upcoming meetings

* 1. Formal review

AM: go through the procedure; such a long formal – will have a break if long again, but should be an hour and a half

TG: prof pleased with the conduct

**LE ACTION POINT to put formal gown protocol in the FAQ**

AD: get people to go to the bar quicker as well

LE: Enforcing people to be quiet when speeches and things etc

AM: Formal motion for JCR meeting – add on dress and get down to the bar early

LE to send out formal FAQ at every formal email

* 1. International freshers

LW: No personal experience but happy to help if needed

**TG: ACTION POINT MEL to prepare an FAQ and stick on website**

* 1. JCR meeting and motions

TG: JCR Meeting tonight, ran through powerpoint and plan for meeting tonight

1. Individual reports

PY: St Oswald’s project; lack of locker keys – only have 3!! Thoughts on where we can put the rest of the lockers? – we have 37 others

LE suggested E TV / E ground stairs

1. Discussion Points
   1. Committee & position blurbs

Previously covered

* 1. Google drive motion

AD: want to write a motion that outs all of the current societies on a JCR wide google drive to access the constitution etc and also have a private space that only society exec’s can access

LE: wouldn’t be durham emails, would be personal emails

DL: against club and society accounts on it, a lot of work for asst treas, budgets etc yes but not accounts

AM: Nice idea, but how does it work with societies?

AD: Viewable by everyone but inner folder only accessible by exec

TG: What’s the point?

AD: Taking the space out of people’s personal hard-drives – could be used by people but hard to access from other peoples?

DL: Internal hard drive – down to publicity?

AD: don’t have to use it if dont want

HF: Minuting – not sure and crossover with website?

SL: not assumed publicity

TG: put documents on website; seems a lot of work

PY: Initial making it is the work, then changing it each year

AM: How much do people want to see the constitution?

DL: Rethink the plan and not rush it – see what’s viable?

SL: Could be discussed in a tier 1 and tier 2 meeting

* 1. Formal prices

LE: university wide – 4.25 or 6.25 – we have no choice and cannot change it at all – emergency fincomm meeting

DL: BZ to organise

TG: Who made the decision?

SL: Gone through university exec committee?

TG: can we write to someone on UEC asking for explanation and reasons why – make clear from JCR

DL: first one is a 5 7 formal

HF: Subsidise formals?

TG: UEC email and letter and then explain why to the JCR and then encourage people to email UEC too

LE: Will figure out and get back to us **ACTION POINT LE**

* 1. JCR office

HF: well done to the cleaners!

VB: Hook rail or something to store coats and gowns?

SL: Proper cupboards etc?

Charity stuff – take to daisy / martin

TG to start sifting through the archives

LE to speak to Jim

**ACTION POINT HF to clean stationery cupboard**

DL brought cleaning products and going to hoover

ACTION POINT people to restock the vom kit – AM

* 1. Survey feedback

PY: L/O survey – 43 responses

Free food would help JCR attendance, draw for formal tickets, making it shorter / relevant

ACTION POINT EVERYONE to think for next one / one after

Publicity and events separately

* 1. Publicity deadline recap

HF: Saturday 12pm

**ACTION POINT AD to send me stuff for website**

* 1. Welfare room

DL: careful about the visibility of the room

SL: possibility of an informal drop in to get lots of people along for a chat / discussion

* 1. Weekly meeting time

Monday 7pm – 9pm

1. A.O.B.

DUCK social – Dare Night

Potential Tough Guy

**PY: Survey thing – take out contents and exec drop ins and form for breakages – ACTION POINT HF**

LW: Academic parents Meet the parents on Saturday; college being an academic community encouraged

**ACTION POINT TG AND AM TrevsTalks**

Meeting adjourned 17:11