****

**TREVELYAN COLLEGE JCR MINUTES**

Executive Committee Meeting 2025

7th May 18:15

**CONTENTS**

**Contents p. 1**

**Present p. 1**

**Exec reports p. 3**

**Discussion Points**

Discussion Point 1 p. 2

Discussion Point 2 p. 3

Discussion Point 3 p. 4

**PRESENT**

James Koo **President**

Bex Smith **Vice President**

- **Treasurer**

Isabelle Smith **Welfare Officer**

- **Social Chair**

Sarah Margerison **Publicity Officer**

- **Clubs & Societies Officer**

Livia Zuercher **Buttery Chair**

Dan Wattis **Technical Manager**

Andrew Hamilton **JCR Chair**

**Apologies:**

Helena O’Neil **Welfare Officer**

**EXEC REPORTS**

**DW:** Tech stash ordered. Tech and bands sorted for Trevs Day.

**LV:** Figured out payroll. Exec applications.

**BS:** Stash closed, will be shipped in a couple of weeks. Cheer thing to health and safety for Trevs Day.

**SM:** Minuting – trying to get through bonding minutes.

**IS:** Stress Less – social media needs doing. All fine.

**JK:** Filling vacant positions.

**AH:** Election stuff and etc.

**DW:** More details about Trevs Day and bands, and etc. What the slots will be, when battle of the bands is.

**BS:** Some discussion on what cheer is doing at Trevs Day (general discussions about this and the limitations). Health and safety committee approval.

**DISCUSSION POINT 1: Ideas for JCR review form**

**BS:** What do we want on the forms? Any preferences? Multiple questions about specific things?

**DW:** Non mandatory boxes for names and emails. Good idea to have general boxes (i.e. what is Trevs doing well?).

**BS:** Year-round, will re-send every week 9.

**DW:** Can alter forms, so can have specific questions for events, i.e. Winter Ball.

**JK:** Nice to use sections. First question, would you like to make a report/complaint, or report about your experience, etc? So it can be fitered out.

**AH:** Sections about elections?

**BS:** Are sections worth it?

**LV:** Questions about utilising branches.

**DW:** Better to have maybe just one general box.

**IS:** General box better unless we’re getting lots of traffic.

**BS:** Discussion for different sections.

**DW:** Maybe have suggestions, and direct people towards specific people if necessary.

**IS:** Maybe having a summary box then a bigger general box.

**AH:** Better to be simple.

**DW:** Be careful with potential for spam, and etc. Not much work to monitor and handle this.

**BS:** Not that hard to deal with.

**DISCUSSION POINT 2: Debrief of JCR Meeting**

**AH:** Learning from that meeting. Gathering the Execs opinion, and etc. How we felt about changes? How did it go?

**BS:** Do desserts at the end, so we can keep hitting quorum.

**DW:** Discussions about reading off.

**IS:** Maybe focus on calm environment.

**DW:** For husting, if candidates aren’t there we can get them to film instead of reading out.

**SM:** Questions about live-streaming, do we carry on?

**DW:** Maybe see how it goes as the Instagram is getting better engagement.

**AH:** Livestream better for looking back at.

**DW:** Good to have both. Microsoft better for more serious people.

**AH:** Are desserts the best way to carry on?

**Consennsus = yes.**

**BS:** Good for the first JCR motion – simple and easy to understand motion or discussion point.

**LV:** Good to show freshers the difference.

**AH:** Wants to continue discussion points, less motions. To be more concise.

**BS:** Timing of the JCR meeting. Occasionally, there would be a lot of repetition.

**DW:** Summaries are important when others are rambling and lose their point. Helpful then.

**AH:** Also helpful for lengthy points.

**BS:** Watching for people getting restless, keeping an eye on this. Will do and watch.

**LV/BS:** Being proud of a good first meeting.

**JK:** Logistical question, better if Bex just does the questions? Still gives AH things to do (a concern).

**AH:** Something to work on and naturally progress. Being concious of each other (BS and AH).

**DW:** Very happy with how the tech made the meeting more engaging. Can monitor the call and etc.

**JK:** Taking this meeting as a practice one.

**AH:** Want tot really tune the meetings for Freshers Week.

**DISCUSSION POINT 3: Instgram Accounts**

**AH:** Awful lot of social media channels. Streamlining it down, to make it better and easier for the wider JCR. Easier for coordinating publicity.

**JK:** A bunch of societies have their own instagrams that include ‘Trevs’ in the captions. Contributing to the amount of account.

**DW:** Trevs events and Trevs JCR do the same thing.

**JK:** So many accounts that are under the same moniker.

**BS:** The only thing Trevs JCR posts is events.

**DW:** Overlap in accounts is the problem.

**JK:** Keep Teams Trevs.

**DW:** I don’t think we need the Freshers account, should do it all on Trevs JCR.

**LZ:** Potential for spamming people with Freshers specific stuff.

**BS:** You can tune it out, but there is so much on there. Maybe keep?

**LZ:** Maybe hold off on the Freshers account.

**AH:** Lots of freshers really valued the Freshers account. A separate space, and it can be themed. Maybe cut other things first before this one.

**DW:** Other problem – cannot get a hold of some of the passwords for some accounts.

**SM:** queries about putting more work onto publicity.