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**TREVELYAN COLLEGE JCR MINUTES**

Executive Committee Meeting 2025

14.05.25 18:15

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**PRESENT**

James Koo **President**

Bex Smith **Vice President**

Helena O’Neill **Welfare Officer**

Isabelle Smith **Welfare Officer**

Sarah Margerison **Publicity Officer**

Dan Wattis **Technical Manager**

Andrew Hamilton **JCR Chair**

**Apologies:**

Cody Boyd **Treasurer**

Rosie Crompton **Social Chair**

Livia Zuercher **Buttery Chair**

**EXEC REPORTS**

**JK:** Usual. Doing work on Summer Ball.

**DW:** Need to organise, sort out testing for equipment. Otherwise, just the usual.

**HN (President elect):** Chatting with Social Chair about Winter Ball. Setting up a group chat and meeting with the Head Freps. Dates for Freps interviews decided – application hand-in is 17th June, interviews …

**BS:** Formal, all okay overall. Email about noise complaints and etc – on construction and on messaging college staff. Finish course on Friday, helping out with bits and pieces.

**HO:** All good.

**SM:** Mostly minuting, going through. Also need to update board with new position holders. Send to Exec minutes to Andrew also.

**IS**: Stress-Less ongoing, all good. Going well.

**AH:** Wrapping up elections and meetings. Awards – starting this process. Thinking about another potential JCR meeting.

**Discussion Point 1: Duties and absences in Tier 2/3 roles**

**AH:** Trying to figure out missing tier 2s and their duties.

**DW:** Happy to do Clubs and Socs – all happy to take on. Music Rep is the biggest gap – has done this role – so aware of. Have to be at unplugged already, it is joint, so can organise in absence. Bands for events, more than happy to help out in conjunction with the Social Chair. Mash room inductions – technically already responsibility, so happy to do.

**AH:** International Events – how to balance that, especially for International Freshers Week.

**DW:** In that regard, include Head Freps.

**AH:** Welfare is the biggest gap, worries about how much workload.

**IS:** Most of the unfilled roles are the minority reps – not too much to be done for them particularly, mostly just one campaign per rep. Can do bits of them – should be manageable.

**BS:** Welfare drops-ins may be a concern in Freshers Week, but a lot of the exec are welfare trained so we could run drop-ins if needed and appropriate.

**IS:** Will have the whole team trained, so there should be enough of us in the team to handle drop-ins. Freshers Week to discuss later but should be fine.

**JK:** Question about welfare campaigns committee?

**IS:** Will put out posts before the campaigns to advertise involvement.

**AH:** Website question – do one to update and etc.

**SM:** Assistant Publicity Officer expressed interest in updating the website so should be fine to update and to keep in line with transparency.

**JK:** Make sure you all get in touch with your Tier 2s and have a meeting and etc.

**Discussion Point 2: College Parenting**

**HN:** The plan is to have a parenting scheme up and running before the Freshers arrive. Not spoken to Head Freps yet but will do asap. Run applications at the end of this term, give a good lot of weeks for the form to be open, and then take in applications. The form will need some help with to be written, please feel free to share thoughts and suggestions. Essentially, have it in place much earlier. When the Freshers are being sent all the other forms, send out them a form to opt in/out of the parenting scheme. Make sure to explain what a college family is properly. Sent out by college, they have been made aware of this and support it. Just need to check with GDPR. Back-up plan is to ask Freshers to fill in the forms asap when they arrive and organise it during the department times. Then to have a big event during Freshers Week (on the weekend) for college families, etc. The main premise – centralise the system during Freshers Week. See what college comes back with and then move from there.

**AH:** Do you have plans in terms of ensuring that those who sign up to be a parent are committed? Coming from a Fresher.

**HN:** Double-edged sword. The nature of the scheme is that sometimes it will work, sometimes it won’t. It’s a very informal scheme, not going to discipline people (unfair).

**IS:** Better in Freshers Week, will need it most then.

**BS:** Family is a good way to make friends and etc. Great idea.

**HN:** Social Chair has recommended that we make a bigger thing of the whole system (college marriages, families, etc). Unsure about formally imputing this idea.

**DW:** More so that people sort it out themselves, we cannot mandate.

**AH:** Do we have a date in mind?

**HN:** To be discussed – around the Frep application time.

**Discussion Point 3: Post-exams/events**

**DW:** A number of events directly after exams. Summer Ball to be discussed later. Trev Stock to be done with Music and Tech. Trevs Day is mostly organised, just mostly cleaning and discipline for the exec, and etc.

**SM:** Question about cameras for Trevs Day.

**DW:** All organised.

**SUGGESTIONS AND GRIEVANCES**

**BS:** All good for next Trevs Talks on 13th June? Would appreciate any support.

All good – does not clash with anything.

**BS:** Raising the issue of the Undercroft doors.

**DW:** Previous exec have had this discussion, suggested door with a campus card reader but that was not possible. Have been trying to suggest a number of other work-arounds. Seems pretty non-negotiable.

**BS:** I am happy to try again. Try to find a work around – i.e., open in working hours.

**HN:** Has been tried many times.

**DW:** Is both in and out of JCR remit – difficult. Could give JCR funds.

*To discuss at future meetings.*